

## **FACILITIES COMMITTEE**

### **MEETING MINUTES**

May 6, 2008, 9:30 a.m.

College Conference Room

**PRESENT:** John al-Amin, Fred Allen, Jerry Buckley, Janet Castanos, John Colson, Tim Flood, Kats Gustafson, Bob Herald, Beth Kelley, Alba Orr, Roger Owens, Tina Pitt, Walter Sachau, James Spillers, Dave Steinmetz, Brad Tiffany, Reyna Torriente, Jim Wilsterman

**RECORDER:** Tasa Campos

#### **REVIEW OF AGENDA & MEETING MINUTES**

Tim welcomed and thanked everyone for attending today's meeting. Tim explained the agenda was not sent out earlier due some information on possible agenda items not being received until this morning.

#### **EQUIPMENT LIST FOLLOW-UP**

The Committee first reviewed a Capital Equipment Replacement List with priority numbers assigned to some of the equipment on the list.

Second, the Committee reviewed an Equipment List submitted by the Fine Arts Division and one from the Facilities Department. The two lists contained information sorted as agreed to by the Facilities Committee in prior meetings. The Committee discussed facility needs versus equipment needs. When listing the estimated cost provide the current cost of the item and not the price the item cost when purchased.

Tim thanked the Committee for their effort in collecting the information.

#### **"GROSSMONT GOES GREEN" TASK FORCE MEMBERSHIP**

Due to the current "Work to Contract" situation with faculty members the new "Grossmont Goes Green" Task Force membership development has been slowed down. Tim requested any names be sent to him. John Colson suggested the new ASGC Board members be included since they are very interested in the task force. Tim shared he has received a lot of student interest. Tim has been looking on-line to review different ways other colleges are going green. Beth Kelley shared SDSU just won an award.

The Committee will continue to work on a membership list.

#### **ESW & HEALTH/PHYSICAL SCIENCES NEW CONSTRUCTION AREAS**

The Committee reviewed a map of the 400 Building Locker Rooms/New Exercise and Wellness Building and its surrounding areas. Tim shared a map that highlighted the concrete removal and installation on the North side of the 400 Building and explained the short term impacts this will have on pool access. The areas being removed were noted along with alternate ways to access the area. Replacement concrete will be poured on Friday, May 9 and Saturday, May 10, 2008. The closed areas will be re-opened on Monday, May 12. Wheelchair access to the pool will be located at the west gate. Other sidewalks in the 400 area will also need to be done at a later date. Classes will be moved back into the 400 building in phases. Faculty and staff will be moved in June 23, 2008. A groundbreaking ceremony is in the processes of being planned.

Tim reported other sidewalks throughout the campus will need to be repaired. Many of the sidewalks are non-code compliance with DSA requirements. The North 500 area will need extensive repair. It is tentatively planned the work be completed during Winter Break.

The Committee reviewed a map of the New Health Sciences Building and the surrounding area. The following was discussed:

- Impact of construction on the 300 area.
- Construction fence size and areas.
- Estimated start date of August 4, 2008.
- Estimated two year project.
- The project will consist of two phases.
- Padre Dam will be coming on campus over the summer to work with the water service connections.
- North 300 and South 300 will have sound walls and temporary lighting in areas.
- There will be temporary closure of campus road sections during the Padre Dam work.
- Parking impact; campus will lose 56 spots during construction. None will be staff spots.
- All classes must be out of West 300 by August 1, 2008.
- The Child Development Center will also have construction occurring in its play areas during summer.

Tim will need to follow-up with Jerry Buckley to discuss access to the Chemical Storage Building.

Tim will keep the Committee updated on both of the above projects.

### **GILLESPIE FIELD PARKING**

Tim reported the College is finally able to move forward with the off campus parking plans. The College has passed and made it through the mitigated negative declaration. The Committee reviewed an updated version of the Gillespie Field Temporary Off Campus Parking Construction Costs. Some questions were asked regarding shuttle times and security. Faculty and Staff will start parking off campus the week after Flex Week of the fall 2008 semester. Reminders will start being sent out.

Tim will keep the Committee updated on the process.

### **SOCCER FIELD PARKING**

The Committee reviewed a Quick Synopsis of the Grossmont College Soccer Field Temporary Parking Lot. A total of 13 bids were received and 25 packets were sent out. The three lowest bidders were Ramona Paving, SRM Contracting & Paving, and R.M. Martin. Ramona Paving was awarded the bid. The costs of the project were reviewed. Decomposed granite (D.G.) will be used on the temporary lot and the lot will be striped. Construction on the lot will begin this summer to be ready for the fall. Concern was expressed regarding water issues on the lot when we receive a large amount of rain. Tim stated the composed granite will help with water problems like the one we had at the beginning of the spring semester with vehicles becoming stuck in the mud, but that this was the best surface we are able to provide following our current EIR restrictions.

Tim will keep the Committee updated and reminder will begin to be sent out.

### **CAMPUS UTILITIES UPDATE**

A hand-out titled Major Utilities Costs and Projections was reviewed. The information shown was 2006 Costs, 2007 Costs, and 2008 Projected Costs for SDG&E Electric, Constellation Electric, SDG&E Gas, and Padre Dam Water. Tim noted water costs have reduced due to irrigation and landscape area changes. Increases in all utility costs are projected for next year. The college is looking at an \$82,000.00 short fall on energy funds in next year's budget.

Tim commended the Fine Arts area for their instructional planning and help in reducing energy costs. It was suggested all departments try to reduce energy use as much as possible.

### **STUDENT CENTER/STUDENT SERVICES COMPLEX**

A brief update on the Student Center/Student Services Complex planning was given. Some members of the task force took a short field trip to Fullerton College to view the college's cafeteria and student center. The college will be using the plans and incorporating it with the college's plans. The plans will be reviewed by President's Cabinet, Task Force, and other user groups.

## **SMOKING POLICY SIGNAGE**

Walter Sachau passed around a smoking policy sign used at Mesa College a non-smoking campus. CASA has agreed to pay for two banners, one for each campus. The posting of signs will begin in the fall to start notifying persons of the upcoming change in January 2009. As of January 1, 2009, the Grossmont-Cuyamaca College District will be a non-smoking district. Additional signage will be developed along with the banners. Both campuses will need to agree to the design and verbiage. It was suggested the Graphics department work on a design instead of sending the designing off campus.

Walter will scan and electronically send the example to all Committee members for edits and ideas.

## **NEW ITEMS**

**Theatre Arts Building** – The Committee reviewed a hand-out of Project Details on the possible construction of the New Theatre Arts Building. The state has applied escalation to the project. This resulted in an increase in the overall project budget and the funds that state would provide for the project, but it also means that the college's required funding match increased has been an increase as well

## **TASK FORCE UPDATES**

**Secondary Effects** – A 300 North & South Remodel Task Force will need to be developed to review overall needs. This task force will need to consist of Classified Staff, Faculty, Administrators, and a representative from Instructional Operations. Please check with your areas to see who may be interested in participating.

**Parking Alternatives** – No report.

**Alternate Transportation** – No report

**Key Policy** – No report.

The meeting was adjourned at 10:57a.m.

**The next meeting is scheduled for May 21, 2008 at 10:00 in the College Conference Room**

TF:tmc